Beatrix GPU HPC Use Request - Internal
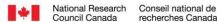
Process Guidance

- This Use Request is to be completed by an NRC researcher
- The request can be submitted for either an approved or a planned project - request approvals for a planned project will be held until the project is approved
- User access requests can include formalized external collaboration within projects - external user access requires a fully executed grant, contribution and/or collaboration agreement(s) with the external Principle Investigator's institution
- **Beatrix shall not be used for sensitive or classified data**

1. Non-Project internal account creation

In order to maximise the use of the Beatrix HPC cluster, non-project affiliated accounts may be requested by any NRC research center personelle. These accounts and access to HPC resources are provided on a best-effort basis, and are provided a limited set of resources which may be subject to change in order to prevent interference with the operational requirements of DT. If more resources are required, then please fill in section 2 below for a team, and state your Team name and acronym for the "Project title" field. **External collaborators may not be invited to Beatrix unless affiliated with a project.**

Name of user:	
Status	☐ PI ☐ Employee ☐ Volunteer Visitor ☐ Other, Specify: _____
Account request date:	
Offboarding date (if known):	

Research Centre:			
☐ ACRD	☐ CEI	☐ HAA	☐ OCRE
☐ AERO	☐ CONST	☐ HHT	☐ SDT
☐ AST	☐ DFS	☐ IRAP	☐ Other, Specify :
☐ CE	☐ DT	☐ MD	_____
		☐ METRO	

Data Classification and Sensitivity:

☐ I validate that no classified or sensitive data will be transferred to Beatrix or will be generated by algorithms running on Beatrix.

User Signature

If applying for a Non-Project affiliated account do not fill out section 2

2. Project Affiliated Account(s) and Team Account(s) Creation

To be filled out if the account is affiliated with a specific project (e.g., AI4D) or Team and users require access to these Beatrix projects. In the case of approved projects, this section is to be completed based on actuals (e.g. NPO grant agreements or RC gate documents). For planned projects, complete this section based on the project proposal - approval will be subject to project approval. If you are requesting access to a Team account, please state your Team name and acronym for the "Project title" field. Note that project related entries can be ignored for Teams.

a. Description and Program Alignment

Program or Research Centre Activity Alignment:			
Program:			
Project number (SAP-PS and/or NPO Designated Number):			
Existing Beatrix Project/Team (if known)			
Project Code Prefix:	**Programs**	**Research Centres**	
	☐ AI4D ☐ AI4L ☐ AIP ☐ AI4P ☐ Other, Specify: _____	☐ ACRD ☐ AERO ☐ AST ☐ CE ☐ CEI ☐ CONST ☐ DFS ☐ DT	☐ HAA ☐ HHT ☐ IRAP ☐ MD ☐ METRO ☐ OCRE ☐ SDT ☐ Other, Specify: _____
NRC Project/Team lead (mandatory):			
Project title:			
Short-form project description:			
Short-form description of Beatrix use case:			

Data Classification and Sensitivity:	
☐ I validate that no classified or sensitive data will be transferred to Beatrix or will be generated by algorithms running on Beatrix.	
User Signature	
Project status (check all that apply):	☐ Proposal phase ☐ Program/RC Gate Approved ☐ NPO Grant or Contribution Agreement(s) Fully-Executed
Project start date:	
Expected storage size requirement (TB)	
Project duration:	☐ 12 months ☐ 24 months ☐ other (specify): _____
Comment (Optional)	

b. User Access Request

NRC

Name	Status
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor

External Collaborator(s)

External users are only permitted for collaborative challenge program projects. These projects must have a fully executed NPO grant or contribution agreement and/or NRC collaboration agreement. The collaborators must be a principle investigator named in the agreement or students, PDFs or RAs of the PI working on the collaborative project. Please add the term **Beatrix access required** after the PI name if necessary.

Principle Investigator			
Name			
Institute			
Mobile Number			
Email Address			
Institute Address			
Users supervised by principle investigator			
Name	Mobile	Email	Status
			☐Student ☐ PDF ☐RA
			☐Student ☐ PDF ☐RA
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			☐Student ☐ PDF ☐RA

☐ Additional user and/or collaborator requests are in the appendix of this document.

3. Review and Approval (to be completed by Beatrix support team)

Beatrix Team Review Date	
Approval/Priority	☐ 0 (not approved) ☐ 3 (high) ☐ 2 (medium) ☐ 1 (low)
Beatrix Project Number	
SAP-PS Project	☐ NRC status checked ☐ fully executed
NPO or NRC agreement(s)	☐ external PIs named in agreements ☐ fully executed
Beatrix Approval	☐ Beatrix project ☐ NRC users ☐ External users
	Approver Signature

Appendix A: User Access Request

NRC

Name	Status
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
	☐ PI ☐ Employee ☐ Volunteer Visitor
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Principle Investigator			
Name			
Institute			
Mobile Number			
Email Address			
Institute Address			
Users supervised by principle investigator			
Name	Mobile	Email	Status
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